

CARLTON cum WILLINGHAM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in St Peter's Church, Carlton
On Thursday 8 November 2018

Present: - Stephen Roberts, Hedley Francis, Michael Mann, Kate Homan, Giles Dobson, Paul Archer, Mary Maitland, Geoff Harvey – District Councillor, Henry Batchelor - County Councillor
Edith Osborn as Clerk

1 Apologies:

There were no apologies.
A quorum was present.

2 Minutes of the Meeting held on 24 July 2018.

The minutes of the meeting held on 24 July 2018 were reviewed. Stephen Roberts proposed that they be approved and Kate Homan seconded the proposal.

3 Declarations of Interest

No councillor had any new interests to declare.

4 Administration

4.1 Appointment of Planning sub-committee

It was proposed that a Planning sub-committee be set up to include the Chairman and two other councillors at least one of whom to live in the vicinity of the land to which the application related. The proposal was made by Giles Dobson and seconded by Paul Archer. The proposal was approved.

4.2 Emergency Plan

Councillor Harvey noted that the District Council are requesting Emergency plans from the parish councils in order to obtain local knowledge about what and who is available to help in an emergency. The Chairman agreed to draft a Plan with the help of Paul Archer.

5 Environmental

5.1 Local Highways Improvement Scheme – Willingham Green update

The Chair confirmed that the council would not be proceeding with this scheme. A joint application had been made for Carlton (30mph) and Carlton Green (40mph) which would be assessed by the Highways Team and an estimation of cost will be made and the timescale will be checked. In December it will be decided by Highways whether the application needs to be amended following which it will be submitted.

5.2 Millenium Walkway – WWF grant and start date

The Chairman advised that the match funding grant money should be in the bank account today. John Mingay is not likely to start work until Spring 2019. The Chairman will contact Mr Mingay to agree a start date.

5.3 Defibrillator -VETS

Mr Dobson advised that the defibrillator in the phonebox is registered with Webnos which keeps a record of where these machines are in the country. Statistics show that ambulances reach an emergency in eight minutes in 75% of all cases so having the machine is very useful. Ongoing costs such as batteries and replacing electrodes need to be met but there is £210 left over from the fundraising effort to cover this for a couple of years. An Awareness course will be run to train local residents on how to use the machine. Counselling is also offered to help others after an emergency. There is a light in the phonebox at night and the Chairman suggested adding stickers and signs to the box to let people know that the defibrillator was there. After discussion it was agreed not to use the signage and therefore not advertise where the defibrillator is located to prevent damage or theft.

CARLTON cum WILLINGHAM PARISH COUNCIL

The VETS scheme is at an additional cost and would be useful if someone is alone in their house and who needs help. Calls can be made through a chain system of telephone numbers so that someone will respond to the emergency. However, calls cannot be made to mobile phones or houses with call guardian set up. The cost is £100 per annum. The councillors all agreed that the council would apply to be part of this scheme. The Chairman agreed to contact residents to obtain volunteers to be part of the telephone chain.

The Chairman expressed his thanks to the community for raising the money to cover this cost.

5.4 Road surfaces

The Chairman advised that there was no update from Highways about cleaning out the drains in Carlton Green Road after three years of reminders. He had opened up some of the drains but they had clogged up with debris again.

The Chairman referred to the speed humps in Brinkley. He advised that Henry Batchelor had contacted Matthew Shuter, Chair of Highways at CCC, who had advised that more humps are to be installed. The Chairman had raised this issue at the Combined Parishes meeting. It was noted that the humps are difficult to see in the dark. Could they be made more visible?

Henry Batchelor arrived.

He confirmed that more humps are to be installed in Brinkley, possibly not on Weston Colville Road as it is a main road. It was also noted that parking caused problems for vehicles trying to pass over the humps and therefore should double yellow lines be painted near the humps?

The 40mph speed limit on the A11 was raised. Henry and Geoff had both contacted Highways England about this issue but received no reply. Henry Batchelor suggested contacting Camgrain as they use the sliproad where the speed restriction is set.

5.5 Footpaths

The Chairman advised that Josephine Roberts would take on the position of Tree Warden from Caroline Revitt. There was a training planned by CCC on 26 November 2018.

Footpaths 2 and 3 ending in Acre Road which were blocked have now been cleared. The newly planted trees beside the Millenium Walkway have survived, having been planted after the others were trimmed by the grass cutters.

5.6 Grass cutting contract

The Clerk had obtained a quotation from CGM but no others as they had not made time to view the proposed work. CGM proposed a new price for next season of £95 plus VAT per cut. Stephen Roberts proposed that CGM's quote be accepted and Kate Homan seconded the proposal.

5.7 Speed restriction indicators in Carlton update

Paul Archer advised that Trevor Hall, Chair at West Wickham had pre-set the information into the SIDS. Paul Archer had attached the machine to a pole in Carlton Green Road this time and it will be put there again in December 2018. The feedback from all the villages involved is positive. The data is recognised by the Police and Highways Department at the Council.

The SIDS could be used in Carlton Green if the LHI application is submitted and accepted.

5.8 Acre Road – riparian responsibilities

The Chairman confirmed that Thurlow Estates had dug out the ditches in Acre Road and rodded the covered ditch near the village pump. Andrew Crossley, Thurlow Estates, had not checked the width of the pipe and whether it needed replacement until the opposite side of the road had been sorted out. The Chairman had sent an email to Acre Road residents regarding Mr Green's advice, Flood Officer for the County, mentioning the three month period in which to start any work. Some of the residents had checked the pipes running through their verges.

Stephen Roberts re-iterated that the council would abide by CCC's instructions and if residents take no action, at the end of the three month period, the issue will be passed back to CCC via Mr Green.

CARLTON cum WILLINGHAM PARISH COUNCIL

It was noted that there will be a temporary road closure in January 2019 to allow Cambridge Water to connect to a new plot. The Chairman will investigate the exact site.

5.9 Village website

The Clerk was unsure whether the village website was GDPR compliant. The Clerk agreed to contact CAPALC for advice.

6 Finance

6.1 Payments proposed for authorisation were:

6.1.1 Edith Osborn chq no 328	£ 25.53
6.1.2 SLCC chq no 329	£ 59.00
6.1.3 CGM chq no 330	£102.00
6.1.4 Thurlow Estates chq no 331	£ 1.00
6.1.5 CAPALC chq no 332	£ 25.00
6.1.6 CGM chq no 333	£102.00

The payments were proposed for authorisation by Stephen Roberts and seconded by Giles Dobson.

6.2 Receipts, payments and reconciliation as at 31 October 2018

Stephen Roberts proposed that the accounts as at 31 October 2018 be approved and Giles Dobson seconded the proposal.

6.3 Precept 2019/20

Further to the review of the proposed precept, the Chairman mentioned that Peter Copen had asked him about further road planings being laid. He had planned to purchase another load to be laid down in Spring 2019 and was glad that the Coppens had offered to help again with this work. The council had enough S106 money for one more load to cover the remaining parts of the byway.

It was noted that the road safety measures and training budget had not been spent yet this year. The Chairman urged councillors to attend at least one training session. Stephen Roberts proposed that the precept for 2019/20 be set at £3,500 and this was seconded by Paul Archer.

7 Planning.

7.1 S/2674/17/FL Gowings site – 2 dwellings and access

No further news available.

7.2 S/3142/18/FL Walnut Trees – proposed extension and raising roof height

There were no objections from the council.

It was noted that the council property in Willingham Green was still for sale.

8 District Councillor's report

Geoff Harvey noted various items:

SCDC is promoting 'Lets get moving' to residents in the county to get people doing community exercise. It is being funded by CCC. The Chairman offered to circulate the email to the community.

Mary Maitland left the meeting.

He confirmed that there had been no discussion within SCDC about reducing the frequency of the black bin collection.

9 County Councillor's report

Henry Batchelor's report had been distributed prior to the meeting.

He referred to the Emergency Plans which CCC would like from each village.. He suggested that if there was a flood we could use some of the sandbags which SCDC are stock piling. Each village is allowed a pallet worth which could be stored in Carlton ready for an emergency.

CARLTON cum WILLINGHAM PARISH COUNCIL

The Chairman advised Mr Batchelor that there have been another two complaints about the drain flushing not being done. He said he would contact Nicola Burden's boss about the issue.

10 General observations or matters for consideration at the next meeting

Hedley Francis advised that he is moving house so would be standing down. The Chairman thanked him for his time and commitment to the parish council.

Henry Batchelor advised that ECDC had not adopted a 5 year plan yet as they did not have a 5 year land supply. An application had been submitted for 4 houses in Brinkley on Carlton Road. The parish council would be able to comment on this application.

The next Parish Council Meeting will be held on Thursday 14 February 2019 at 8pm.

The Meeting closed at 9.31pm.