

CARLTON cum WILLINGHAM PARISH COUNCIL

PARISH COUNCIL MEETING
10th May 2011
St Peter's Church 7.30pm

AGENDA

1. Apologies MS
2. Administration
 - 2.1. Election of Chairman EO
 - 2.2. Election of Vice Chairman Chairman
 - 2.3. Confirmation of Clerk as Responsible Financial Officer ALL
 - 2.4. Publication of addresses on notice board EO
 - 2.5. Reference book - Local Council Administration by Arnold-Baker EO
3. Minutes of meeting held 8 February 2011 Chairman
4. Finance
 - 4.1. Payment authorisation Chairman
 - 4.1.1. C A L C Subscription £ 59.95
 - 4.1.2. Insurance premium £206.41
 - 4.1.3. Village Voice £ 45.00
 - 4.1.4. Burrough Green Archive Group chq 202 £ 25.00
 - 4.1.5. C P R E Subscription chq 203 £ 29.00
 - 4.2. Receipts, payments and reconciliation. Year end 2010/11 as attached EO
 - 4.3. Annual Return for the year ended 31 March 2011 ALL
 - 4.4. Receipts, payments and reconciliation as at 30 April 2011 EO
5. Planning
 - 5.1. No items EO
6. Proposed Meeting Dates
 - Parish Council Meeting dates 2011/12
 - Tuesday 2 August 2011
 - Tuesday 8 November 2011
 - Tuesday 7 February 2011
 - Tuesday 8 May 2012 A G M
 - Parish Meeting Tuesday 8 May 2012