

CARLTON cum WILLINGHAM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in St Peter's Church Carlton On Thursday 11 February 2016

Present: - Stephen Roberts, Giles Dobson, Michael Mann, Kate Homan, Richard Turner - District Councillor, Roger Hickford - County Councillor
Edith Osborn - Clerk

1 **Apologies:**

Apologies were received from Caroline Revitt, Stan Richardson, Hedley Francis, Andrew Fraser - District Councillor
A quorum was present.

2 **Minutes** of the Meeting held on 12 November 2015.

Michael Mann proposed that the minutes be accepted and Giles Dobson seconded the proposal.
The minutes of the meeting held on 12 November 2015 were approved.

3 **Declarations of Interest**

No councillor had any new interests to declare.

4 **Administration**

4.1 Risk assessment

The draft Risk Assessment was distributed and reviewed. The bus shelter was now being upgraded as discussed later in the meeting. Giles Dobson proposed that the Risk Assessment be approved and Kate Homan seconded the proposal.

4.2 Internal Control Review 2016

The papers were reviewed and it was noted that the War Memorial was only maintained by the Council not owned.

Giles Dobson proposed that the Internal Control Review for 2016 be approved and Kate Homan seconded the proposal.

5 **Finance**

5.1 Payments proposed for authorisation were:

5.1.1 St Peter's Church	£ 151.05
5.1.2 Clerk's salary	£ 1,343.63
5.1.3 Clerk's expenses	£ 20.64

Kate Homan proposed that the payments be authorised and Giles Dobson seconded the proposal.

5.2 Receipts, payments and reconciliation as at 31 January 2016

It was noted that £600 would be spent shortly when the invoice for the bus shelter repairs was received. Village Voice had requested £45 towards advertising costs as usual.

Michael Mann proposed that the accounts as at 31 January 2016 be approved and Giles Dobson seconded the proposal.

6 **Planning.**

6.1 S/3047/15/LB Acre Cottage - replacement rear extension

There had been no objections to this planning application.

The position of the planning application for the scrapyard at Willingham Green had yet to be updated.

7 **Environmental**

7.1 S106 monies - proposal for planings on the byway

The Chairman reported on the two issues which had to be considered before the planings could be laid on the byway. The first one related to any environmental issues

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concerning the planings affecting the water in the Stour. Peter Gaskin, the Footpaths Officer, advised that the experience gained from laying planings in similar places had been that the waterways had not been affected so there should be no issue in Carlton. The second issue related to the Council's liabilities if requesting the public to help spread the planings. The Insurance company had suggested that a risk assessment be completed and suitable training given to the helpers.

The Clerk noted that not all of the S106 monies will be used on this project and that there will be more S106 money to be received from the conversion of part of Pinehawk Kennels.

It was suggested that the monies could be used to upgrade the Millenium Walkway as it is some 16 years since it was created, or to create a path between Carlton and Carlton Green.

7.2 Roadways/Speed restriction applications

Kate Homan had attended the Panel Meeting recently and reported that the Panel were not supportive of a 40mph speed restriction through Carlton Green. They were, however, surprised that there were no signs at all in Carlton Green, not even to give warning of the bend or the turning to Temple End. The Panel recommended installing a name sign, writing SLOW on the road and installing gates at the beginning of Carlton Green. This is the cheapest option and the one to be submitted. At the next meeting on 2 March she will find out whether this proposal has been given the go-ahead.

The Chairman thanked Kate Homan for attending the meetings and for keeping the Council apprised of the situation.

The Chairman reported that the slumping of the road at the old school house bend had been reported to the County Council but the Highways Officer had advised that the damage did not meet the intervention levels so no work will be undertaken. The Council have not replied concerning whose responsibility the damage is as Anglian Water were the last body to dig up the road.

The Chairman noted that the gulleys near Lophams Hall were blocked and had reported it to Highways who had cleared the blockage into the ditch. The ditch now needs clearing out.

7.3 Footpaths

The Chairman reported in Caroline Revitt's absence that Johnny Kaye had agreed to plant specimen trees on the byway.

The Woodland Trust have advised that some ash trees are resistant to the disease so more trees can be planted.

Caroline Revitt and David Leeves are maintaining the 100 trees planted around the village last year.

Johnny Kaye has offered to do some maintenance work at Reynolds Copse at the top end of the bridleway at Willingham Green which is named after Martin Reynolds. The residents of Willingham Green are concerned about the scrapyard site as most of the trees have been felled on the site. Lorries have also been entering the site and burning brushwood. Caroline Revitt could be asked to notify Environmental Health.

7.4 Bus Shelter

The bus shelter is being repaired and the work will be completed by the end of this month. The Chairman will write a note for Village Voice thanking John Mingay for doing the work.

7.5 Broadband

The Chairman together with other interested Carlton villagers had attended the public meeting recently with the MP Lucy Frazer and following that meeting had made comments to Connecting Cambridgeshire. Noelle Godfrey had responded that a new cabinet would be installed in Carlton by December 2016. 66 premises would be receiving better service of which 57 will get superfast broadband, 1 will have fast broadband and 8 in Carlton Green will be slower. It was unlikely that a second cabinet would be installed.

Roger Hickford arrived.

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At a second meeting with Lucy Frazer, some providers of a broadband service gave presentations, two or three of them offered a satellite service and one offered fibre. Hedley Francis had commented to the Chairman that satellite may not be the best service due to data caps and delays. To obtain higher data caps, the cost would rise to about £45 pm. Giles Dobson noted that the new mast worked well especially now that Vodafone had upgraded their service.

Paul Martin, who had also attended the public meeting with Lucy Frazer, agreed with Hedley Francis that satellite can work well with some small groups but slows down with more people in the group.

It was decided to remain with putting pressure on BT. A progress meeting will be arranged for March.

7.7 Grass cutting contract

Giles Dobson suggested that the Parish Council could ask Thurlow Estate to quote for the grass cutting contract. Whoever cuts the verges will have to consider the signage and the new trees which have been planted.

Roger Hickford suggested that the local Parish Councils got together and used a local person to cut the verges.

8 District Councillor's report

Cllr Turner reported on a number of issues:

Planning – The Planning Scheme delegation had thrown up disparities between the Planning Department and Parish Councils. There was now a consultation in progress to change the delegation which will be discussed in March. So far the feedback has been positive and the form will be altered to list material and non-material considerations. The Planning Committee very much want Parish Councils to attend their meetings.

Boundary review – The Commission has approved 45 District councillors so that there will be three Councils to each Councillor. The final decision will be made in September this year.

Local Plan – So far a skeleton programme has been prepared but with no timescales for examination of the City plan and the South Cambs plan. There are still many weeks of consultation remaining. 33.5k houses are to be built jointly between South Cambs and Cambridge City by 2031 so that there are enough houses in the 5-year plan.

Bin collections – He noted that green bins would be collected fortnightly again from the end of February.

A1307 road schemes – A draft concepts report had been prepared and would be considered on 3 March and then consulted on in June. Funding may be available for the second tranche for the road between Four Wentways and Haverhill. There will be a meeting at Linton Village College on 4 March to discuss this.

Parish planning forum – It is to be held on 22 March and anyone can attend.

Contact at Council – Caroline O'Donoghue.

Parish Council bulletins – He requested whether these were circulated to the councillors. The Clerk replied that they were as and when there was useful information in them.

Councillors' meeting – The public can meet their District and County Councillors in Balsham on the fourth Wednesday in March.

9 County Councillor's report

Councillor Hickford referred to the Citydeal and its value of £500m to support growth in the City and South Cambs and which covers a number of transport projects. It is actually £20 per year. There is too much growth and not enough capacity.

The Council budget was proposed as 4% but actually could be 1.99% or 0%. No consensus has yet been achieved.

The Highways improvement scheme will not be released until 25 March.

The Boundary Review has reduced the number of councillors from 69 to 61. Our ward is the same but the Abingtons have now been added.

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£39m has been allocated for the A1307 between Addenbrookes' Hospital and Four Wentways, travelling via Sawston. There are boundary issues between Haverhill and Four Wentways. Inaccurate figures for Haverhill growth and the volume of traffic have been used in the survey. The survey has not picked up on the traffic not using the A1307 to reach Cambridge. Suffolk County Council want to be involved now. Therefore the two halves of the A1307 have not yet been joined together.

10 General observations or matters for consideration at the next meeting (formerly AOB)

The Chairman advised the council that Caroline Revitt had tendered her resignation. She had been trying to persuade someone from Willingham Green to stand in her place.

Discussion on upgrading the Millenium Walkway.

Update on speed restriction in Willingham Green. Results are due on 25 February.

11 Parish Meeting Agenda – items to be included

The next Parish Council Meeting will be held on Thursday 14 May 2016 at 7.30pm.

The Meeting closed at 9.25pm.