# CARLTON cum WILLINGHAM PARISH COUNCIL

# Minutes of the Meeting of the Parish Council held in St Peter's Church, Carlton On Tuesday 26 November 2019

**Present:** - Stephen Roberts, Giles Dobson, Paul Archer, Mary Maitland, Matthew Smith, Polly Fenwick, Henry Batchelor - County Councillor Edith Osborn as Clerk

## 1 Apologies:

Apologies were received from Kate Homan, Geoff Harvey – District Councillor, A quorum was present.

## **Minutes** of the Meeting held on 1 August 2019.

The minutes of the meeting held on 1 August 2019 were reviewed. The Clerk advised that the County Council had changed its policy and no further S106 monies would be available from new building within the parish.

Stephen Roberts proposed that the minutes be approved and Mary Maitland seconded the proposal.

#### 3 Declarations of Interest

No councillor had any new interests to declare.

#### 4 Administration

## **4.1** Co-option of councillor

Stephen Roberts welcomed Polly Fenwick to the meeting and advised that she had volunteered to stand as a councillor. Stephen Roberts proposed that she be voted as a councillor and this was seconded by Giles Dobson.

Matthew Smith advised that he would be standing down from the council with effect from the end of the meeting due to work commitments. The Chairman thanked him for his time as a councillor.

#### 4.2 Tackling scams

The Community Protection Officer at CCC had written to the council about tackling scams in the community as it has been found that people defrauded in their own home are 2.5 times more likely to go into care within a year. CCC are looking for support from local councils and community groups. The Clerk agreed to contact CCC to obtain a wording/poster to insert into Village Voice.

## 4.3 Website management

A request inserted in Village Voice for someone to manage the village website had produced no interest. The Clerk is updating the website for parish council documents but for no other information.

Polly Fenwick agreed to look at setting up a facebook group or a WhatsApp group.

Henry Batchelor arrived.

#### 5 Finance

**5.1** Payments proposed for authorisation were:

<b>5.1.1</b> Thurlow Estates chq no 347	£	1.00
<b>5.1.2</b> John Mingay chq no 348	£6,30	00.00
<b>5.1.3</b> Daniel Mingay chq no 349	£4,70	00.00

The payments were proposed for authorisation by Matthew Smith and seconded by Paul Archer.

**5.2** Receipts, payments and reconciliation as at 31 October 2019 Matthew Smith proposed that the accounts as at 31 October 2019 be approved and Paul Archer seconded the proposal.

# CARLTON cum WILLINGHAM PARISH COUNCIL

## **5.3** Precept 2020/21

It was noted that the training budget had not been spent yet this year. The Chairman urged councillors to attend at least one training session. The council still had remaining £1,374.80 of S106 money to spend. Previous proposals had been to spend the money: on a bench to be placed on the bridleway, which may need permission; or on planings; or cutting back the undergrowth on the bridleway. It was decided to use the money to cut back the growth on the bridleway near the Stour. Stephen Roberts proposed that this was the best use for this money at the current time and Giles Dobson seconded that. Mary Maitland was asked to contact the suggested workman who had provided the quote in order for him to start on the work.

Two quotes had been obtained for cleaning the War Memorial and it was agreed that Brown & Ralph would be awarded the contract. They had completed similar work in 2017 and lettering work in 2015.

The proposed precept was reviewed in light of the above and altered to take account of the funding for the bridleway work, the possibility of a contribution to the LHI scheme for Carlton and Carlton Green and the cost of work to the War Memorial. Paul Archer proposed that the precept for 2020/21 be set at £3,700 and this was seconded by Giles Dobson.

# 6 Planning.

**6.1** S/1265/19/FL 173 Acre Road -erection of single storey dwelling This application has been refused.

**6.2** S/3142/18/FL Walnut Trees – proposed extension and raising roof height Application has been approved

**6.3** S/3032/19/FL Willingham House Stud – erection of 1 dwelling Application is still pending

#### 7 Environmental

7.1 S106 monies/Millenium Walkway/other uses

As noted above.

7.2 Grass cutting contract

CGM, the existing supplier, had increased their price by 5% to £399 for 4 cuts per year.

Stephen Roberts proposed that the new contract be accepted and Matthew Smith seconded the proposal.

## 7.3 VETS finance

The Chairman advised that the renewal date for the VETS scheme will be May 2020 and will cost £100. The councillors were agreed that the parish council would take on the costs of the scheme. This was proposed by Polly Fenwick and seconded by Giles Dobson.

#### 7.4 Road surfaces/gulleys

The Chairman reported that Nicola Burdon had no plan for keeping clear the buried manholes in Carlton Green Road. She had noticed that the ditches on either side of the road need to be cleared out by the landowners. The Chairman agreed to request an update from Nicola Burdon.

The Chairman had complained to her about the slumping of the road surface in Church Road and also that the gulleys had not been cleared out. He will also request an update on these two items.

**7.5** Speeding within the village/future LHI applications

An application had been submitted for Carlton and Carlton Green. The result will be known in the New Year.

7.6 Footpaths

No update.

7.7 Neighbourhood Watch Scheme

It was noted that no-one had come forward to manage the Scheme. WhatsApp may be useful and could be tried out.

# CARLTON cum WILLINGHAM PARISH COUNCIL

#### **7.8** Fibre to the Premises

The Chairman advised that he is meeting with Connecting Cambridgeshire on 10 December to gain further information about the options available.

Willingham Green currently have this connection. Mary Maitland requested that the Chairman ask which premises will be able to connect, there are 14 premises to consider. This phase 4 rollout will not cover Carlton village.

# 7.9 Community use of the Church

A sub-committee of the PCC is looking into community use of the Church. A small annexe could provide toilets and a basic food preparation area. As there is no other community building in Carlton there is a good chance of obtaining a community grant.

A joint venture between the Church and the parish council would make any proposal more viable.

Planning permission would be required. A chalet type building is being considered to act as a Parish room.

# 8 District Councillor's report

Items covered by County Councillor's report.

# 9 County Councillor's report

Henry Batchelor's report had been distributed prior to the meeting and added to Village Voice. He reported that two grants are available: SCDC's Community Chest Grant has had an injection of £1k of cash which groups can apply for and, CCC's Innovate and Cultivate Fund, an example of which is where money has been used to fund the Parish Nurse Scheme.

The Combined Authority would like to gather the opinion of bus users and a survey has gone out to all residents.

The Police and Crime Commissioner has stepped down due to an allegation being made against him.

All political parties are in purdah currently until the general election results are revealed.

#### 10 General observations or matters for consideration at the next meeting

The Chairman advised that the Church organ has been restored at a cost of £7k, £3k of which has come from a grant. There is now a heater in the bottom of the organ so electrics are running throughout the winter.

The next Parish Council Meeting will be held on Thursday 13 February 2020 at 8pm at Giles Dobson's house.

The Meeting closed at 9.10pm.