

# CARLTON cum WILLINGHAM PARISH COUNCIL

## PARISH COUNCIL MEETING

Thursday 9 February 2012  
St Peter's Church 8.00pm

### AGENDA

- |    |  |   |            |       |
|----|--|---|------------|-------|
| 1  | Apologies  |   |            |       |
| 2  | Minutes of meeting held 4 November 2011  |   |            |       |
| 3  | Administration   |   |            |       |
|    | 3.1  | Internal Control Review 2012(see attached)                    | ALL        |       |
|    | 3.2  | Village website   | HF         |       |
|    | 3.3  | Amendment to Standing Orders re Chairman (see attached)       | ALL        |       |
|    | 3.4  | The role of the Parish Councillor                             | ALL        |       |
| 4  | Finance  |   |            |       |
|    | 4.1  | Payment authorisations  |            |       |
|    |  | 4.2.1 St Peter's Church                                       | £ 150.00   | EO    |
|    |  | 4.2.2 Clerk's salary  | £ 1,159.82 | EO    |
|    |  | 4.2.3 Clerk's expenses  | £ 22.98+   | EO    |
|    | 4.2  | Receipts, payment and reconciliation – 31 January as attached |            | ALL   |
| 5  | Environmental  |   |            |       |
|    | 5.1  | Anglian Water-Carlton Green Sewerage Scheme                   |            | ALL   |
|    | 5.2  | Youth football/games area in Carlton                          |            | ALL   |
|    | 5.3  | Footpaths   |            | ALL   |
| 6  | District councillor's report   |   |            | RB/JS |
| 7  | County councillor's report   |   |            | JB    |
| 8  | General observations or matters for consideration at the next meeting (formerly AOB) |   |            | ALL   |
| 10 | Parish Meeting Agenda – items to be included   |   |            | ALL   |

Next Parish Council Meeting Thursday 10 May 2012 at 7.30pm  
Next Parish Meeting Thursday 10 May 2012 at 8pm