Minutes of the Meeting of the Parish Council held via Zoom On Thursday 12 November 2020

Present: - Stephen Roberts, Giles Dobson, Paul Archer, Kate Homan, Mary Maitland, Polly Fenwick, Robert Foster, Henry Batchelor - County Councillor, Geoff Harvey – District Councillor.

Edith Osborn as Clerk

Josephine Roberts, Caroline Revitt

1 Apologies:

There were no apologies.

A quorum was present.

Minutes of the Meeting held on 6 August 2020.

The minutes of the meeting held on 6 August 2020 were reviewed.

The Chairman noted from the previous minutes that: the War Memorial had been cleaned in June 2020, the insurance of the defibrillator was covered by the Community Heartbeat Trust and he had emailed the Clerk with the relevant document covering this, there was no update on the LHI application (likely early 2021), the gate which had come off its hinges in Willingham Green had been reported to SCDC.

Stephen Roberts proposed that the minutes be approved and Giles Dobson seconded the proposal.

3 Declarations of Interest

No councillor had any new interests to declare.

4 Administration

4.1 New website update

Polly Fenwick advised that the website was ready to go, a company called TSO will be hosting the website. She had taken advice from Alex Schuilenburg from West Wickham Parish Council regarding setting up the website. All parish councillors will have access to the website and can edit it. There will be a Home section with photos, news about the village and a link to Village Voice. There will be a Parish Council section, a What's On section and a Church section with the flower rota and services. Local businesses will also be able to advertise on the website. The historical information on the current website can be transferred to the new website. The Parish council will be funding the costs of the website which will include £57.46

The Parish council will be funding the costs of the website which will include £57.46 for the domain and £8 per year for the name.

The website has been checked to ensure that it is compatible with the latest accessibility regulations.

4.2 Village Voice donation

The Clerk read out the costs of running Village Voice which produced a shortfall without the support of the four parish councils. It was suggested that the newsletter could revert to being sent by email as during the Covid lockdown and therefore save on printing costs. The Clerk will discuss with Trish Bull if this is an option in future. In the meantime, Stephen Roberts proposed that Carlton Parish Council increase the donation to £100 to Village Voice and Giles Dobson seconded the proposal.

4.3 Grass cutting contract

The Clerk had obtained a quotation from CGM for the next season. They had increased their price by 3% on last year. She had also been approached by another landscaping company who would like to quote for the work and she agreed to contact them to obtain a quotation.

5 Finance

5.1 Payments proposed for authorisation were:

5.1.1 Thurlow Estates chq no 361	£ 1.00
5.1.2 CGM chq no 362	£ 239.40
5.1.3 CGM chq no 363	£ 119.70

The payments were proposed for authorisation by Stephen Roberts and seconded by Paul Archer.

5.2 Receipts, payments and reconciliation as at 31 October 2020

Robert Foster proposed that the accounts as at 31 October 2020 be approved and Giles Dobson seconded the proposal.

5.3 Precept 2021/22

The proposed budget was reviewed. It was noted that: the grass cutting cost was based on the CGM quote, the payment to Village Voice would need to be increased, road safety measures were confirmed as likely to be £880 and this revised figure would be used, the cleaning of the War Memorial was on a bi-annual basis, the payments for the defibrillator pads is a new payment as part of support as a community resource.

The Chairman queried whether there was enough money in reserves to cover the cost of a second load of planings to be laid on the byroad as the remaining S106 money would only cover one load to be delivered by Hairds. The Clerk advised that reserves would cover the cost of a second load, particularly as the cost had decreased from previously.

Stephen Roberts proposed that the budget suggested by the Clerk of £4,300 be accepted providing there were no other changes and Kate Homan seconded the proposal.

Henry Batchelor joined the meeting.

6 Planning.

6.1 S/3032/19/FL Willingham House Stud – erection of 1 dwelling

Mary Maitland advised that the Planners were unhappy with the site of the proposed dwelling so this application has been withdrawn and a new application will be submitted in the future.

6.2 20/02891/FUL Scrapyard Willingham Green – Change of use to residential There was no update

6.3 20/04098/HFUL Horseshoe Cottage – single storey rear extension A decision is awaited.

Henry Batchelor advised that the Planning office is up to date on validations but not on determination of applications.

6.4 Potential new housing at Six Mile Bottom

The Chairman handed over to Giles Dobson for this section.

He advised that the Greater Cambridge Partnership requested submissions of sites in south Cambridgeshire and Cambridge City for development.

The submissions made are for approximately 10 times the number of houses needed. There have been 670 submissions in total. In November the general direction of growth will be set ie in town or at the extremities of the city.

Six Mile Bottom was put forward for housing, commercial and mixed development and over the next 20 years 5k to 10k houses could be built. Giles Dobson advised that he acts on projects but not on this submission.

This submission has been made by L&Q and Hill Residential on behalf of the Six Mile Bottom Estate. He advised looking on the website as the documents cover the key themes, growth etc. His thoughts are that what is proposed is too large for the area but it does offer a new station and a re-aligned road to access the A11.

Carlton should engage with Brinkley and discuss plans as even 5-10k houses is quite a large number. He suggested asking to attend Brinkley Parish Council's meeting

when the topic is discussed. No houses will be built for at least 5 years. The official consultation will not be started by SCDC for another year. Henry Batchelor agreed that the parish councils should be discussing this now.

It was agreed that the Chairman could approach Brinkley's chairman in the first instance. The proposed development ends at the Woodlands crossroads quite close to Brinkley. Another town so close to the villages would upset people due to the scale of development. It was noted that the parish councils have influence on the detail but not on the principal of the developments.

Giles Dobson is happy to help and willing to be involved as much as he can He will send the link to the website and the plans.

7 Environmental

7.1 S106 monies/other uses

It was agreed that the remaining money needs to be used otherwise it will be returned to SCDC. Part of the money had been used on the byroad and this could happen again as the ground is very thick/muddy at the bottom of the byroad and would benefit from a layer of planings. Peter Coppen is happy to help out again. The Chairman will liaise with Mr Coppen about timings and offer some money to cover expenses.

Henry Batchelor noted that some villages are having surface treatments soon so leftover planings may be available. He will email the Chairman with the contact at the Council for this work.

7.2 Road surfaces/gulleys

The following were noted:

- At the corner of Church Road at the old school, the drains are blocked underneath the road.
- On Carlton Green Road there is a mini collapse of the road which has been added to the Council's database, to forward to Henry Batchelor
- The drains on Church Road are blocked again
- Mud on the road at the bottom of Acre Road
- An Icknield way marker is lying in a ditch and it has been confirmed that the County Council have no budget for this work, it needs to be sorted out by the landowner

7.3 Footpaths and trees

The path leading from the bridge halfway down the byroad is not yet registered as a permissive path. Repairs to the bridge leading into the field comes under the Bridges department at the Council.

Sixteen oak trees have been donated and Josephine Roberts has been planting them on Willingham Green Road. They have been received positively by the community. Some of the trees planted at Carlton Green have died so more trees are needed and bare root hawthorns will be planted where the hedges are thin.

At the Willingham Green end of the bridleway there is space near the ford where trees could be planted after liaison with the farmers. Geoff Harvey advised that The Woodland Trust have trees being offered for planting.

7.4 Zero Carbon Communities Grant update

Robert Foster advised that the grant is available for environmental projects such as nature based solutions - a wild flower meadow. Constructive discussions with the landowners around Willingham Green about this possibility had taken place but the proposed area is already under a stewardship scheme. Tony Cook from PEC Trust spoke at the launch of the grant and he offered advice on wildflower sowing or tree planting. Councillor Foster had been unable to submit an application before the time limit due to practicalities but he felt he was in a strong position for the future. Peter Coppen is very supportive of such a project. Public liability insurance can be arranged so that the parish council is not liable. Mary Maitland and Giles Dobson offered support.

The Chairman thanked Robert Foster and the other people involved for laying the groundwork on this project.

7.5 Climate Change issues

The Climate Emergency Bill is challenging Government to take climate issues more seriously. Lucy Frazer could be challenged on how she represents the village in the wider scene.

Geoff Harvey is working on a motion on the Agriculture Act to include safeguards on food and farming standards.

Robert Foster thought it was worth flagging climate issues with the local MP. The Chairman advised that Lucy Frazer had offered a non-committal reply when contacted about litter in the countryside. Geoff Harvey suggested that action is needed at all levels of society to make these things happen. SCDC has signed up to a joint initiative and notified Government that if it had the money, many local initiatives could be completed.

8 District Councillor's report

Items covered by County Councillor's report.

- Planning emails are in a new format
- Vicky Hoover is the Covid Support Patch Lead and the Chairman had circulated to the village emails from her
- There is a community grant for logistical support in communities
- There is a new scheme for business support
- There is a new survey on social housing allocation

9 County Councillor's report

Henry Batchelor reported as follows:

- Cambridge Chamber of Commerce is giving advice on Brexit as businesses are preparing for leaving the EU without a deal
- Nicola Burdon has moved to another area of the County Council so contact should be through the Highways generic website or contact Henry Batchelor
- During the first lockdown the District Council offered £10k support to businesses. This time the offer is for £3k based on rateable value. Applications are via SCDC.

10 General observations or matters for consideration at the next meeting

The Chairman had attended a meeting regarding Covid issues in communities. Carlton was fortunate that it had set up a WhatsApp connection and facebook page with residents. If anyone finds a resident without email availability then they need to contact Stephen Roberts or Vicky Hoover.

Broadband in the form of 'Fibre to the premises (FTTP)' seems to be available in Willingham Green. Any difficulties please contact Stephen Roberts.

The Chairman thanked everyone for their input this evening.

The Meeting closed at 9.40pm.